## Call for Expressions of Interest Casual Vacancy

Following the retirement of Dr Kevin Harding from the Forestry Australia Board, the Board resolved to appoint a new Director as a **Casual Vacancy** to serve until the next Annual General Meeting to be held in October 2022.

The Board is calling for ***Expressions of Interest*** from Forestry Australia members to fill this position.

This is a wonderful opportunity for a Forestry Australia member with an interest in leadership and governance to gain valuable Board experience, while at the same time contributing to the strategic direction of Forestry Australia.

As a **skills-based Board**, Directors including Casual Vacancies are assessed against a list of desirable skills and attributes (included below). Directors also need to be able to pass a **fit and proper person test.**

Expectations and scope of the role can be found in the **Terms of Reference Forestry Australia - Director**.

Expressions of Interest for the Casual Vacancy position must be made using the template below and include:

* No more than 200 words about why you would like to fill the casual vacancy and what you can bring to the role, including a brief summary of the key skills and attributes you would bring to the Board.
* No more than a 200-word introduction to you and your background for Board to consider
* Ranking of the nominated Skills and Attributions and,
* Completed Fit and Proper Person Test

Please forwarded the completed Expressions of Interest form to:

Jacquie Martin

[ceo@forestry.org.au](mailto:ceo@forestry.org.au)

by **5.00 pm Monday 28 March**

If you have any questions about the Expressions of Interest, please contact Jacquie Martin.

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| **Casual Vacancy**  *Extract from the Constitution*  *42.3 The Board may from time to time resolve to appoint persons as additional Directors (as long as the maximum number of Directors is not exceeded). Additional Directors shall hold office until the end of the next annual general meeting following his or her appointment.* |

**Your name:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Membership number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mobile**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please find attached my expression of interest for the Casual Vacancy on the Forestry Australia Board, I confirm that I am a current financial member, am of good standing (as indicated in the fit and proper person test) and attach information as requested:*

**Signature**:

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Why you would like to fill the Casual Vacancy and what can you bring to the role?**

*<Insert 200 words>*

1. **Introduction to you and your background.**

*<Insert 200 words>*

1. **Skills and Attributes**

Please rank the following skills and attributes.

*Note: a high ranking across all skills and attributes is not required to be considered for the Board. Rather, the Board will consider your skills and attributes in context with current skills and attributes present within the Board to find the most complementary fit and to ensure coverage across the range of skills and attributes.*

**RANKING PROFILE**

|  |  |  |
| --- | --- | --- |
| **0** | Novice | No skills, experience or exposure to the attribute |
| **1** | Lay person | Limited or only some skills/understanding in that area. May have some understanding of the concept and will follow the Board conversation but is unlikely to be able to contribute in a material way and limited ability to provide advice |
| **2** | Capable | Working knowledge and experience of the attribute and able to add value to the conversation at Board level |
| **3** | Specialist | Highly experienced / qualified in the attribute (eg 5+ years), and could be called upon by the Board to provide guidance and advice. |

|  |  |  |
| --- | --- | --- |
|  | **Forestry Knowledge & Experience** | **Rank** |
| **1** | Knowledge of production forestry |  |
| **2** | Knowledge of forest conservation |  |
| **3** | Experience as a Registered Professional Forester |  |
| **4** | Relevant formal forestry qualifications |  |
| **5** | Relevant professional experience as a consultant |  |
| **6** | Relevant professional experience as a forest researcher |  |
| **7** | Relevant experience as a forest grower |  |
| **8** | Relevant experience in academia |  |
| **9** | Experience in developing forest position statements/policy |  |
| **10** | Published peer reviewed forestry articles |  |
|  | **Other Skills & Experience** |  |
| **11** | Ability to think and act strategically /strategic development skills |  |
| **12** | Able to create/accept alternative futures |  |
| **13** | Experience in presenting and driving significant change |  |
| **14** | Understanding of Corporate Governance principles |  |
| **15** | Understanding of Risk Management principles |  |
| **16** | Understanding of Legal principles +/- qualifications |  |
| **17** | Understanding of Financial management principles +/- qualification |  |
| **18** | Experience in fundraising |  |
| **19** | Experience with managing funding & grants |  |
| **20** | Submissions - government and others |  |
| **21** | Community engagement experience |  |
| **22** | Advocacy & lobbying experience and networks |  |
| **23** | Marketing expertise & experience |  |
| **24** | Understanding of and experience with PR & Media |  |
| **25** | Public speaking experience |  |
| **26** | Ability to communicate clearly to different audiences |  |
| **27** | Knowledge of and experience with Social Media |  |
| **28** | Ability to promote, influence and motivate outcomes |  |
| **29** | Senior Management experience |  |
| **30** | Membership engagement & development experience |  |
| **31** | Volunteer management experience |  |
| **32** | Experience with chairing meetings |  |
| **33** | Ability to act as part of a team |  |
| **34** | Experience with engaging with under 35s |  |
| **35** | Networking & relationship building |  |
| **36** | Industry networks - Australia |  |
| **37** | Industry networks - International |  |
| **38** | PD & training development experience |  |
| **39** | Ability to accept decision of a group, albeit differing from personal view |  |

1. **Fit and proper person test**

*Please answer the following questions as part of the fit and proper person test.*

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| Have you ever been convicted of a criminal offence, or are there any charges pending against you? |  |  |
| Are you currently, or have you ever been, bankrupt or made the subject of an official assignment for the benefit of creditors?  Are you currently, or have you ever been, a director of a company to which a receiver, receiver manager an enforcer of a security interest, provisional liquidator or liquidator has been appointed while you were a director or within six months after you ceased to be a director? |  |  |
| Are you currently, or have you been, disqualified from managing a corporation or banned from being a director of a corporation? |  |  |
| Have you ever been refused membership to a professional, regulatory or statutory body for which you have the appropriate academic qualifications? |  |  |
| Have you ever had your membership of a professional, regulatory or statutory body forfeited, suspended or been excluded from such a body? |  |  |
| Are you currently, or have you ever been, the subject of disciplinary proceedings by a professional, regulatory, statutory or other body? |  |  |

Sincerely

**Jacquie Martin**Company Secretary

The Institute of Foresters of Australia t/a

**Forestry Australia**