



## FORESTRY AUSTRALIA FELLOWS RULES

### PURPOSE

1. A Fellow is any voting member of the association who in the opinion of the Board, and on the recommendation of the Merit Awards Committee has rendered outstanding service to forestry and Forestry Australia.

### WHO CAN BE NOMINATED?

2. Any current member of Forestry Australia may be nominated.

### NOMINATION PROCESS

3. The Merit Awards Committee will call for nominations from Branches and Forestry Australia committees, every two years. Generally, nominations will be called no later than six months preceding each Biennial Conference of Forestry Australia.
4. Any financial voting member may nominate another member. The nomination should be seconded by the relevant Branch Chair, or the chair of a relevant Forestry Australia Committee or Special Interest Group.
5. Nominations shall be forwarded to the Forestry Australia National Office.
6. The Forestry Australia National Office shall check the membership status of each of the persons making and seconding a nomination.
7. A nomination should be made on the prescribed nomination form which provides for a brief outline of nominee's service to forestry, service to Forestry Australia and any other relevant details.
8. The Merit Awards Committee may also identify suitable candidates on its own initiative.
9. The Forestry Australia National Office shall submit all confirmed nominations, to the Merit Awards Committee, including the names of the nominator and seconder.

### MERIT AWARDS COMMITTEE

10. The Merit Awards Committee shall assess the nominations against the criteria as established under these rules and recommend a person or persons as a Fellow to the Board. The Merit Awards Committee may determine, in exceptional circumstances, that no nominations meet the necessary criteria and recommend accordingly.
11. The recommendation shall be accompanied by a brief citation from the Merit Awards Committee, based on the consideration of the nomination and any other enquiries it has made.



12. The number of Fellowships awarded each biennium is not restricted but is expected to be less than 10 to maintain the status of the award and that the total number of Fellows at any time does not exceed 10% of the extant membership.
13. The decision of the Merit Awards Committee of an award of Fellow is final, subject only to approval by the Board.
14. Following Board approval, the Forestry Australia National Office shall convey the decision to the successful nominees.
15. Nominations and related Merit Awards Committee papers shall be destroyed when each merit award is announced. The documentation supporting the award will form part of the historical record of Forestry Australia.
16. In preparation for each merit nomination process and award process, and at least once every two years, the Merit Awards Committee will review the criteria by which nominations will be assessed. Where the Merit Awards Committee considers the criteria requires substantive revisions, the proposed revisions will be submitted to the Forestry Australia Board for consideration and approval in advance of the merit awards process.

#### **ANNOUNCEMENT AND PRESENTATION OF AWARDS**

17. The President shall normally announce new Fellows at the Forestry Australia Biennial Conference, or otherwise in such manner as they deem fit.
18. Fellows will be presented with a certificate signed by the President.
19. A Fellow shall be entitled to use the post-nominals of FFA.

Approved by the Forestry Australia Board  
13 April 2023